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APPLICATION FOR EMPLOYMENT

General Information:

Date:

Position Desired Age Group Preference Available date to start: Salary Desired:

Last Name First Name M.I.

Street Address City State Zip

How long have you resided at this address? _____ E-mail Address _____

Home Phone Cell Phone Best time to contact you:

Please list any courses, volunteer work that relate to the position for which you are applying.

Are you over 18 years of age? Yes ____ No ____ Are you eligible for employment in the U.S.? Yes ____ No ____

Education: *If you are submitting a resume, please write "see resume" for the appropriate question.*

	SCHOOL NAME& LOCATION	COURSE OF STUDY	GRADUATE?	DEGREE OR DIPLOMA
HIGH SCHOOL			YES ____ NO ____	
COLLEGE			YES ____ NO ____	
OTHER TRAINING (SPECIFY)			YES ____ NO ____	
STATE STAFF CREDENTIAL			YES ____ NO ____	

Employment History:

Please start with present or most recent.

Company Name	Telephone
Address	Employed From _____ To _____
Name of Supervisor	May we contact for a reference? Yes____ No_____
Job Title/Describe your work	Reason for Leaving:

Company Name	Telephone
Address	Employed From _____ To _____
Name of Supervisor	May we contact for a reference? Yes____ No_____
Job Title/Describe your work	Reason for Leaving:

Company Name	Telephone
Address	Employed From _____ To _____
Name of Supervisor	May we contact for a reference? Yes____ No_____
Job Title/Describe your work	Reason for Leaving:

References:

Please list three (3) personal or professional references that we may contact.

Name: Address: Home Number: _____ Cell Number: _____ Work Number: _____	Years Acquainted
Name: Address: Home Number: _____ Cell Number: _____ Work Number: _____	Years Acquainted
Name: Address: Home Number: _____ Cell Number: _____ Work Number: _____ Profession:	Years Acquainted

General Requirements:

Section 402.3055(1)(b), Florida Statutes

Have you ever worked in a facility that has had a license denied, revoked or suspended in any state or jurisdiction or has been the subject of a disciplinary action or been fined while employed in a child care facility? Yes____, No____.

If yes, Please explain: _____

In compliance with Florida Department of Children and Families’ requirements, no person shall be hired or retained as a staff member, paid or volunteer, who has:

- a. Been convicted of or admitted to or been the subject of substantial evidence of an act of child battering, child abuse, or child molesting,
- b. Used alcohol or drugs such that its effects are apparent during working hours that children are in care, or
- c. Been convicted of or admitted to any felony or any offense involving moral turpitude.

I hereby declare the information provided by me in this Application for Employment is true, correct and complete to the best of my knowledge. I understand that if employed, any misstatement or omission of fact on this application shall be considered cause for immediate dismissal. I attest to the accuracy of the answers above under penalty of perjury.

Signature

Date

Please Print Name

Interviewer’s Results: (School’s Use Only)

Interviewer: _____ Date: _____

Date resume/application received: _____

Comments:

Reference Check: